

## 2020 MBC Travel Assistance Application

Komen has need-based financial assistance available to individuals living with metastatic breast cancer to cover the cost of transportation and/or lodging to attend Komen Oregon & SW Washington's Breast Cancer Issues Conference. Assistance will be awarded on a first-come, first-served basis, and priority will be given to individuals living in the Pacific Northwest who are travelling the furthest distance.

To apply for financial assistance:

- Complete the form on page 2 of this document
- For mileage reimbursement, include your home address
- Send completed application to Cindy Fletcher at [cfletcher@komenoregon.org](mailto:cfletcher@komenoregon.org).

Funding parameters for BCI:

- Lodging and mileage will be reimbursed at the IRS Standard Reimbursement Rate.
  - Up to \$184 for lodging, if the event is in Portland
  - \$0.575 per mile for transportation, up to \$100 total.
- Applicants may apply for financial assistance more than once, if attending multiple events (Breast Cancer Issues Conference, various MBC Dinner Series events, Northwest Metastatic Breast Cancer Conference, etc).
- Applicants will be notified within 7 days of receipt of the application.
- Mileage checks will be available to pick up at the event, if the application has been received at least two weeks prior. If not, mileage will be included in hotel reimbursement and / or mailed within two weeks of the event.
- Reimbursement for lodging will be mailed within two weeks of receiving lodging receipts.

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Return to:

Cindy Fletcher

email: [cfletcher@komenoregon.org](mailto:cfletcher@komenoregon.org)

Fax: 505-552-9161

mail: Susan G. Komen Oregon & SW Washington c/o MBC Travel Assistance

1500 SW 1<sup>st</sup> Ave, suite 270 \* Portland, OR 97201

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Name and date of event that you are requesting assistance for:

\_\_\_\_\_

My current diagnosis is stage IV breast cancer: Yes \_\_\_\_\_ No \_\_\_\_\_

I am requesting financial assistance for lodging: Yes \_\_\_\_\_ No \_\_\_\_\_

- A receipt for lodging is required, if travelling for MBC events other than the Komen Breast Cancer Issues Conference.

I am requesting financial assistance, of up to \$100, for mileage reimbursement and have included my home address:

Yes \_\_\_\_\_ No \_\_\_\_\_

I acknowledge that submitting this application does not guarantee funding.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date